

CRITICAL RESEARCH ON RELIGION

Guidelines for Reviewers

Thank you for agreeing to write this book review. We appreciate your willingness to undertake this important professional service. A book review should place the book in its disciplinary and historical context, highlight its major themes and contributions to the study of religion, and offer an evaluation of the principal strengths and weaknesses of the book.

We assume that you have not reviewed the book elsewhere, in another journal, online, or for the publisher. We also assume there is no conflict of interest that inhibits your ability to review the book under standard ethical guidelines.

Technical Guidelines

- *Critical Research on Religion* (CRR) encourages the submission of robust book reviews. To accomplish this, we allow for reviews that are up to 2000 words in length. If you feel that an even longer review is warranted, please contact the book review editor beforehand for permission.
- When citing from the book you are reviewing, use the page number only in parentheses. If you require additional citations and references, please use the SAGE/Harvard reference style guide.
- Please also follow CRR's style guide (attached).
- The review should be preceded by a full bibliographic citation in this format: Author or Editor(s), Title. Place: Publisher, date. ISBN, xx + 000 pp. \$00.00 cloth, \$00.00 paper. For example:
Agon Hamza and Frank Ruda (eds.) Slavoj Žižek and Dialectical Materialism.
New York: Palgrave Macmillan, 2016. ISBN 978-1-137-54542-8, pp. xi+197,
hbk, \$100.
- The review should be followed by your name, with name of institution, and affiliation.

A prompt completion of your review will be much appreciated. If it appears that you will need more time to complete the review, please contact me. Once again, thank you for your contribution to CRR. If you have any questions please don't hesitate to contact me.

Sincerely,

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Style Guide

Affiliation Style:

- Only University/College and country name will be retained below author's name
- Rest of the information will go at the foot of the paper as Correspondence details

Funding:

- Unless we have received funding, please do not need to include the statement if authors have not received funding in any article

Punctuation:

- All punctuation should be contained inside quotation marks

Copyediting Expectation:

- Minimal changes should be done to the proofs and the necessary changes should be validated with authors by raising queries

General:

- Use serial comma
- Use elided numbers for dates but not for page numbers
- Use gender-neutral language
- Do not use contractions
- Add space between initials in names
- Give the first name(s) of an author the first time you cite them
- Fix which versus that
- Fix while versus although/whereas
- Fix as/since versus for/because
- Fix due to versus because of
- Fix who versus that
- Set words used as words in italics
- Set quotes of five lines or more as extracts (except in book reviews)
- Omit ellipses at beginning and end of quotes (possible exception in dialogue)
- Silently capitalize or lowercase initial letter of quote
- Spell out acronyms once, then use (almost) exclusively
- Italicize all foreign words at every instance
- Do not italicize punctuation with italicized words
- Do not leave two spaces after a period
- Do not refer to your article as an "essay"

Numbers and Dates:

- Spell out numbers one to ninety-nine, except with percent
- Spell out large, round whole numbers
- 4 December 1999
- 4 December
- December 1999

Words:

- Use American spelling over British spelling.
- Generally, use “down” style, lowercasing in most cases, particularly official titles standing alone (i.e., the president, but President Obama). Specifically,
 - chapter, chap. (in parentheses)
 - for example, not e.g. (except in parentheses)
 - lowercase book parts/use numerals for book parts: part 2, chapter 11
 - History of Religions, history of religions
 - Internet, Web, Web site, e-mail, www.aaanet.org
 - that is, not i.e. (except in parentheses)
 - South/North India
 - western/eastern, not Western/Eastern; but the West, Westerners

For issues not addressed on this sheet, please consult the Chicago Manual of Style, 15th edition.