

# let your training journey begin



## Trainer's top tips: *SAGE Knowledge*

Our Trainers have put together their top tips for using the *SAGE Knowledge* platform, where you can access SAGE's digital book and reference content, plus business cases and streaming videos. To learn more about this database, explore more of our training resources, and speak to your library who will be happy to help you!

The *SAGE Knowledge* platform hosts a number of different products. We suggest that you explore the dedicated training resources for *SAGE Video* and *SAGE Business Cases* if you have access to either of these products.

### Understand what resources you can access in full

*SAGE Knowledge* is a large platform that hosts a number of different SAGE products, and your institution may not have access to all resources. Depending on how your institution has set up the platform, you may see items appear with a purple padlock icon when running a search, and you may see greyed out menu options: both indicate content to which you do not have access. When you have run a search and are viewing the results, you can apply the right-hand filter **Available to me** to show only those resources that you are able to view in full.

### Create a free profile to personalise the platform

By [creating a free profile](#) on *SAGE Knowledge*, you'll be able to make the most of our personalisation tools: for example, you can save searches to run again in the future, and you can add your favourite resources to lists as an easy way of accessing materials again and again.

**Save a search:** Run your search and apply your filters. Click the purple save button at the top-right of your search results, then give your search a name.

**Add a resource to a list:** Open an item to go to the resource view. In the selection of four icons to the top-right of the page, click the second one (if you hover it will read **Add to My List**). Choose an existing list and click the **Add** button, or create a brand-new list and click **Save**.

You can access **My Searches**, **My Lists** and **My Profile** via the profile link at the top-right of the platform.

### Browse by Subject to see what's available in your field

*SAGE Knowledge* contains a lot of content, and browsing by subject is a fantastic way to familiarise yourself with what's available in your discipline and areas of interest. Use the **Browse** menu at the very top of any page, and choose your discipline: you will then see a breakdown of more specific topic areas to explore according to your need and interests.

### Explore Similar content to find and discover related resources

*SAGE Knowledge* makes it easy to find other content related to what you're reading, to help keep your research journey going smoothly. Use the **Similar content** widget to the right of the text you're reading to explore related content from within *SAGE Knowledge*, such as books, encyclopaedias and videos. You may also see the **SAGE Recommends** banner appear on the very right of the page: click on this to explore related content on our other platforms, such as *SAGE Journals* and *SAGE Research Methods*.

If you are in Europe, the Middle East, Africa, Asia, or Oceania, you can explore more of our training resources [here](#).  
If you are in North America, Latin America, or the Caribbean, you can explore more of our training resources [here](#).